

WESTMINSTER PRESBYTERIAN CHURCH
Minutes - Stated Meeting of Session
June 26, 2024

Class of 2024

X Jennifer Owen-Kuhn (Y3) Per
X Judy Clauson (Y3) Nom
X Trisha Crawford (Y3) CE

X Rev. Jonny Craig, Moderator

Class of 2025

X Jodi Fabrizio (Y5) Mis
X Ryan Greve (Y5) Fin
X June Klein-Bacon (Y2) Fin
X Marv DeWaard (Y2) W & M
X Rick Gorman (Y2) Prop
X Don Kester (Y2) Prop
X Christina Sales (Y2) Nom
X Kim Porter (Y2) W&M

Class of 2026

X Scott Cose (Y4) Per
X Matt Haines (Y1) Mis
X Jeff Morgan (Y1) CE
X Kerri Powell (Y1) W&M
X Bonnie Smith Davis (Y1) Mis

X Gary Iversen, Clerk

The Ministry of Session

- The Elders gathered in the Coffee House at 6:30 p.m. for the June Stated Meeting of Session. The regular meeting date was moved to Wednesday, June 26th at the May Session meeting. The meeting was called to order by the Moderator 6:30 p.m. with prayer and the Devotion.

Approval of Minutes

- **Motion Kester/Second Clauson** to approve the Minutes of the Stated Meeting of Session of May 28, 2024. Motion passed.

Clerks Report

- Clerk's Report was accepted as presented.

Motions for Discussion and Vote

- **Proposal for Refrigerator Request to Endowment – Motion Greve/Second Smith-Davis** to approve the request to Endowment for the purchase of a new refrigeration unit for the kitchen in the approximate amount of \$8,200 (Wilson Supply quote). Motion passed.
- **Personnel Committee – Motion from Committee** to approve Personnel Policy Changes as distributed and to amend the Operations Manual as set forth below. Motion passed.
 Amendments approved were as follows:
 Article IX: Add: C. Confidentiality
 Members of our congregation entrust the Church and its staff with important confidential information. This would include, but is not limited to, financial tithes and donations, meetings/counseling with pastoral staff as well as private family information. Our staff is expected to maintain that confidentiality. Any such information the employees of Westminster Presbyterian Church have access to should be maintained in a manner that ensures confidentiality. A breach of this confidentiality may result in discipline, including, but not limited to, termination.
 Article XXVI was renamed Parental Leave

If an employee qualifies under applicable federal and state law, they will be granted a parental leave of up to 12 weeks (FMLA). The first two weeks of salary shall be paid by Westminster Presbyterian Church. The employee shall be required to exhaust their sick leave benefits following the first two weeks. The remainder of the time off shall be without pay. The employee must be employed for one year prior to the request for parental leave. A 30 day advance notice of intention to take parental leave must be given. (This may be waived because of pregnancy/adoption complications.)

Other Business

- Rev. Craig advised that the Calvin Grant has been submitted and a response is expected by August 15th. Rev. Craig also reported that the SLC proposal Session approved and forwarded to Endowment for funding was approved.

Committee Minutes and Reports

Committee Minutes from Christian Education, Mission, Worship & Music and Endowment were received with the following comments/additions:

- **Christian Education** – Morgan reported that summer activities in the planning stages include VBS (completed), Summer Family Picnic and Olympics (June 30), summer camps for Youth (during July) and Palmer Family Fun Center (August 14). Registration and WesPres Kickoff will be August 21.
- **Finance** – Greve reported that receipts are still exceeding expenditures. He further reported that better interest rates on accounts are available at Stifel Nicolaus and some funds will be moved there. Finance has not met to review the May Financial Statements and acceptance was deferred to a later date.
- **Mission** – Fabrizio advised that sign-up for volunteering at Sunday Supper will now be included on the weekly newsletter to encourage more participation by members; she also encouraged anyone interested in participating in the Habitat for Humanity Women's Build to sign up. Smith-Davis described an upcoming new Mission project to support the Hawkeye Community College Adult Literacy Program. Details will be provided to the congregation in the near future.
- **Property** – Kester reported that several Committee members had promptly cleaned up a weather damaged tree branch last Saturday. Replacement of Sanctuary light bulbs will take place in the near future.

Presbytery Report

- Clauson reported that General Assembly was currently in session, that Synod School is scheduled for later in July and the Presbytery Gathering is scheduled for August 24th in Jefferson.

Upcoming Meetings

- No Committee meetings are scheduled for July.

There being no further business, the meeting was adjourned at 7:15 p.m. with prayer by Rev. Craig.

Respectfully submitted,

Gary D. Iversen, Clerk

Next Session Meeting: August at 6:30 p.m.

WESTMINSTER PRESBYTERIAN CHURCH
Clerks Report, June 26, 2024

- A. Baptisms –
- B. Deaths –
- C. Proposed for Membership –
- D. Home Communion –
- E. Communion Dates Served – June 2
- F. Communion Captains: July – Jennifer Owen-Kuhn, August – Don Kester
- G. Ordinations and Installations –
- H. Correspondence Received –
- I. Denominational Relations –
- J. Worship Attendance and Offering –

2023 – Online views in ()				
5/28	101	(49)	10:00	\$31,983
6/4	115	(32)	10:00	\$14,430
6/11	126	(39)	10:00	\$3,734
6/18	108	(55)	10:00 SLC	\$4,467

2024 - Online views in ()				
5/26	85	(35)	10:00 SLC	\$1,939
6/2	74	(27)	9:00	\$13,886
	53	(13)	11:00	
6/9	82	(27)	9:00	\$4,114
	51	(12)	11:00	
6/16	82	(31)	9:00	\$9,535
	35	(9)	11:00	